**State Use Council** 10/30/2019

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| **I.** | **Roll Call** | | |
|  | Council Member | | Status |
|  | Julie Foster Hagan (Chair) | | Present |
|  | Melissa Baham (MB) | | *Absent – Nonvoting Proxy: Kandy Baker* |
|  | Rene Huff (RH) | | *Absent* |
|  | Ashley Jefferson (AJ) | | Present |
|  | Sally McKechnie (SM) | | Present |
|  | Kelly Monroe (KM) | | Present |
|  | Bambi Polotzola (BP) | | *Absent* |
|  | Paula Tregre (PT) | | Present |
|  |  | |  |
|  | Number of Members Present: 5 | | Quorum: No |
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| **II.** | **Approval of Agenda** | | |
|  | | Agenda Approval: | Deferred due to lack of quorum. |
| **III.** | **New Business** | | |
|  | i. | Review of State Use Council (SUC) Legislation | Chair led presentation and discussion of Act 312 of 2019, including both cleanup and modernization of the State Use Council codes and related statutes.  Chair clarified that some provisions of the Act came from the Author and other legislators, not just the SUC’s initial recommendations.  PT discussed the likelihood of potential follow-on legislation and recommended SUC keep a running list of legislative proposals and potential authors. |
|  | ii. | RFI Results | Chair identified that 3 responses to the RFI were received – was planning to discuss RFI and follow-on RFP in Executive Session.  Deferred due to lack of quorum. |
|  | iii. | Discussion of SUC Approved Work Programs | Chair: EDS would like to discontinue shredding from program due to low usage and few CRP providers.  SM: Would like to hear why shredding is being discontinued.  KM: Likely because of pricing and because shredding process is not desirable per federal law given low wages and need for participation of personnel without disabilities.  AJ: Would like to know if substitute program is intended or will be proposed in lieu of shredding.  SM: Need to know number of potential displaced personnel, intent for them.  KM: May not be economic to provide shredding, given costs and 6% admin. fee.  PT: Current State contract may be a factor as well, given low prices ($9/bin).  Chair: Will follow up with EDS for follow-up.  SM: What is process for EDS to get approval/feedback on changes in CRP offerings?  Chair: Will research and advise.  KM: Believe SUC has voted on before re. furniture. |
| **IV.** | **Public Comment** | | |
|  |  | No public comment offered. | |
| **V.** | **Announcements** | | |
|  | i. | EDS Annual Report Due | Chair will advise EDS annual report is due, to be provided in time for January SUC mtg.  KM: Believe we have previously asked for Report to include number of people employed, number transitioned to supported employment, and number moved to LRS. |
|  | ii. | Proposed Mtg. Schedule | Chair tentatively intends for SUC to meet quarterly, typically in the afternoon (1-3pm) on the last Monday of the first month of each quarter.  Scheduling of future meetings deferred due to lack of quorum.  SM: Given meeting timeline, RFP development will need to happen offline between meetings.  Chair: Will need to develop RFP and Eval. Team.  KM: Possible RFP timeline will put RFP issuance during Legislative Session, when many SUC participants are very busy.  PT: RFP process will take many months, including review by OSP, beginning with January SUC meeting. |
|  | iii. | Governance Working Group | Chair will email all SUC members to ask for volunteers to help on a group project to establish a mission statement, policies, etc. for the Council, as required. |
| **VI.** | **Adjournment** | | |
|  |  | Chair moved to adjourn. |  |